

Vidyabharati Sanstha, Wardha

Vidyabharati College, Seloo

Information to be disclosed by Public Authority
(As per Section 4 (b) of the Right to Information Act, 2005)

1. INTRODUCTION

The right to Information Act intends to set out the practical regime of Right to Information for citizens to enable them to access the information under the control of public authority in order to promote transparency and accountability in the working of such authority. Section 2(h) of the Act defines “public authority” as any authority or body or institution of self-governance established or constituted by or under the constitution or by law made by the Parliament or any state legislature or by notification issued by the appropriate government. It includes body owned, controlled or substantially financed by the government. In accordance with the provisions contained in section 2(j) of the Act, Right to Information means right to information accessible under this Act which is held by or under control of a public authority.

2. OBJECTIVE OF THE RIGHT TO INFORMATION ACT:

The basic object of the Right to Information Act is to empower the citizens, promote transparency and accountability in the working of the Government, contain corruption, and make our democracy work for the people in real sense. It goes without saying that an informed citizen is better equipped to keep necessary vigil on the instruments of governance and make the government more accountable to the governed. The Act is a big step towards making the citizens informed about the activities of the Government.

3. UGC DIRECTIVE

Implementation of ‘The Right to Information Act, 2005’ in the Universities / Colleges. The Right to Information Act, 2005 (22 of 2005) has been enacted by the Parliament and has come into force from 15 June, 2005. This Act provides for right to information for citizens to secure access to information under the control of public authorities in order to promote transparency and accountability in the working of every public authority. All Universities and Colleges established by law made by Parliament or by State Legislature or by notification by the appropriate Government or owned, controlled or substantially financed directly or indirectly by funds provided by the Government shall come within the meaning of a Public Authority under this Act. Whereas, some provisions of this act have come into effect immediately on its enactment (that is on 15 June 2005), other provisions shall come into effect on 100 / 120 days of its enactment. All universities and colleges are therefore advised to carefully go through this Act and take necessary steps for implementation of various provisions including proactive disclosure of certain kind of information. Such information shall be made available to the public at large through the website by the concerned university/college

17 Point Pro-active Disclosure Under Section 4(1) (b) of RTI Act. 2005

1	The Particulars of Organization	<p>Vidyabharti College, Seloo Nagpur Road, Seloo, Distt. Wardha Maharashtra, India Contact details :9881815650, 9822836070 E-mail : vidyabharti868@gmail.com College website: http://vbcseloo.org/ A grant-in-aid higher education institution affiliated to the R. T. M. Nagpur University, offering UG and PG courses in arts, commerce, and science faculties.</p>
2	The powers & duties of its officers and employees	<p>Principal: Academic and Administrative Head for all Programmes, General administration and overall supervision of teaching programmes. Monitoring and Planning for development of the college. Teaching faculty: Conducting lectures, tutorials, workshops, practical classes, demonstrations, field excursions, assessment, professional development, contribution to responsibilities of the college. Contribution to college administrative committees, in university governance activities, and student advising and mentoring Office staff: Managing administration, student services, staff records and procedures, accounting and reporting, etc Library staff: Managing library including e-resources, maintenance of records, handling transaction, procurement and management of stocks Laboratory staff: Supporting laboratory work of teachers and students, maintenance of laboratories</p>
3	The procedure followed in the decision making process, including channels of supervision and accountability.	<p>Principal is the local head of the institution that sets internal policies and programs . Principal is the Chairman of all college administrative committees, Primary decision making authority is the principal, who works within the norms of affiliating university, state government, UGC and management trust. The CDC along with IQAC monitors and evaluates all the mechanisms of academic and administrative processes. College development committee and various others college constituted committees are for internal monitoring and coordination. Decisions in various matters are taken by College development committee. Various aspects of decision making and planning have been de-centralized through committees and cells involving college staff.</p>
4	The norms set by it for the discharge of its functions.	<p>Norms are set by the UGC, affiliating university, state government and the management trust.</p>
5		<p>Date of establishment of the college:15/07/2008</p>

	The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.	Institution runs as per UGC regulations and directions of affiliated University. Institution is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. College is also having 2(F) and 12(B) / recognition by UGC and Permanent affiliation by the RTM Nagpur Uni. Nagpur. 1). 2(f) dated 28/02/2012 Vide UGC letter No. F.No.8456/2011(CPP-1/C) 2). 12(B) dated 25/08/2017 F.No.8456/2011
6	A statement of the categories of documents that are held by it or under its control	Minutes of the College development committee, IQAC, and Academic Council are published on the college website from time to time. Brochures and Prospectus is also available on website Following documents are also available on the college website, http://vbcseloo.org/ AQAR report, College Prospectus, Academic Calendar
7	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof	The vital functions of institution is governed by various committees like :- 1. IQAC committee 2College Development committee (CDC). 3. Student welfare committee. There is no direct provision for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof. However, there is scope for inclusion of members of the public in the statutory authorities viz IQAC committee, , Alumni and Parent Committee , student welfare committee
8	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise, and as to whether meetings of those boards, councils, committees and other bodies are open to public, or the minutes of such meetings are accessible for public	The following faculty members represented the Board of Studies/Academic Council and different bodies of the university. 1. Dr. S. S. Kanode- Commerce) Management Council, Academic Council, BCUD, BOS,Member 2. Dr. A. D. Tiple Zoology BOS Member (Human Development) 3. Dr. B. P. Ghaisas BOS Member (Commerce) 4. Dr.V. B. Pimpale BOS Member (English) and all college committees with convener and members are given in web site.
9	A directory of its officers and employees	All the staff members (Teaching/Non-teaching) of all departments receive their monthly emoluments as per rules prescribed by Government /Management.
10	The monthly remuneration received by each of its officers and employees, including the	The monthly remuneration received by each of officers and employees, including the system of compensation as provided in regulations:

	system of compensation as provided in its regulations	
11	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made	The budget allocated during financial year to library, infrastructure, laboratories ,etc as per recommendations of the college development committee and final allocation approved by Principal/management. The details for budget allocation are available in institution office
12	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes	Financial support is available to the students in the form of Government scholarship to SC/ST/VJ/NT/OBC students. In addition the Management provides financial assistance to the needy and deserving students in the form of concessions. During the year 2019-20, 839 students have received Rs. 30,19,827 as scholarship from Social Welfare Department of State Government
13	Particulars of recipients of concessions, permits or authorizations granted by it	Various concessions that are available to various categories of students in admission to various courses are given 1). There is no provision of concession in fee structure by the University for economically weaker sections; however, the college helps the students in need by giving them the facility of paying their fees in installments 2). Fee concession, stipend, notebooks and school bags are given to underprivileged students by the institution. 3). Eligible students avail scholarships/freeships/concessions under various schemes of Government of India, State Government and Management
14	Detail in respect of the information available in an electronic form	Please see Institute Website, Following documents are also available on the institution website, http://vbcseloo.org/ AQAR report, College Prospectus, Academic Calendar of the University,
15	The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use	The office timings of the institution is from 10:00 am to 5:00 pm. College library is open to the bona fide students and college staff including the administrative staff. Members of the public may access some of these with prior permission of the principal. All the particulars of the institutions are kept in the website http://vbcseloo.org/
16	The names, designations and	Assistant Information Officer: Mr. Manish Chhore (Head Clerk)

	<p>other particulars of the Public Information Officers</p>	<p>Mobile – 9370273904 E-mail : vidyabharti868@gmail.com</p> <p>Name of the Public Information Officer with designation: Dr. V. B. Pimpale Head, Department of English Mobile – 9860247700 E-mail- vaibhao.pimpale12@gmail.com</p> <p>Name of the First Appellate Authority with designation : Dr. Dr. Sanjay S. Kanode, Principal Mobile – 9881815650 E-mail- skanode123@gmail.com</p>
17	Such other information as may be prescribed	There exists a single window facility for accepting applications and the fees under RTI Act.